



[Date]

To the Parent(s) of [Name of Child],

Your child has been brought to [Name of Daycare] sick on multiple occasions. While we understand your need to work, we have health and safety protocols in place for a reason to protect the other children and staff members at our center.

Because you and your child refuse to participate in the hygiene rules detailed in our Code of Conduct, we have made the difficult decision to terminate your child's daycare contract effective on [Date of Termination].

We value the health and safety of the children and daycare workers at [Name of Daycare] and want the best experience for everyone. A sick child's illness can spread quickly to others in a shared communal space and create a health crisis that will require us to close the center. It is in everyone's best interest that you seek alternative daycare options for [Name of Child] elsewhere.

Sincerely,

[Name of Center Operator]