# Donation receipt for tax purposes

[Organization name]

[Organization address]

[City, state, zip code]

[Organization phone number]

[Organization website]

Date: [date]

Donor information:

Name: [donor name]

Address: [donor address]

City, state, zip code: [donor city, state, zip code]

Dear [donor name],

Thank you for your generous contribution to [organization name]. We are incredibly grateful for your support, which enables us to [briefly mention the mission or impact of your organization].

Donation details:

- Donation date: [date of donation]

- Donation amount: [donation amount]

- Donation type: [cash, check, credit card, or description of non-cash item(s)]

No goods or services were provided in exchange for this donation, making it fully tax-deductible according to IRS guidelines. [Or, if goods or services were provided: 'in exchange for your donation, you received [describe goods or services], with an estimated fair market value of [amount].']

Tax-exempt status statement:

[Organization name] is a nonprofit organization recognized as tax-exempt under section 501(c)(3) of the internal revenue code. Your contribution is tax-deductible to the fullest extent allowed by law. Please retain this receipt for your records.

Once again, thank you for your generous support. Your contribution makes a meaningful impact and helps us continue our mission of [briefly mention mission or impact again].

With gratitude,

[Signature]

[Name of organization representative]

[Title]

[Organization name]