# Church Board Member Portfolio

This document outlines the roles, responsibilities, and contact information of board members. It is designed to facilitate better communication, alignment with the church’s mission, and leadership clarity.

## General Information

**Name:**

**Role/Title:**

**Contact Information:**

**Term Start Date:**

**Term End Date:**

## Mission and Vision Alignment

**Church Mission:**

**How This Role Aligns with the Mission:**

## Responsibilities

Outline the specific responsibilities associated with this role.

## Committees or Areas of Oversight

Specify any committees or ministry areas overseen by this board member.

## Skills and Strengths

**Key Skills:**

**Spiritual Gifts:**

## Key Achievements

Document any major contributions or achievements during this board member’s tenure.



## Leadership Development Plan

**Training Completed:**

**Areas for Growth:**

**Training Goals:**

## Emergency Preparedness Role

**Emergency Role (e.g., Evacuation, Communication):**

**Point of Contact in Emergencies:**

## Meeting Attendance Record

|  |  |  |
| --- | --- | --- |
| Meeting Date | Attended (Y/N) | Notes |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Vision and Goals

Describe the board member’s vision or goals for their role within the church leadership team.

## Board Member Pledge

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, pledge to uphold the responsibilities of my role, align with the church's mission, and contribute to its growth and vision.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

## Emergency Contact Information

**Name:**

**Phone:**

**Relationship:**

## Additional Notes

Include any additional information or special instructions: