# Goods and services donation receipt for tax purposes

[Organization name]

[Organization address]

[City, state, zip code]

[Organization phone number]

[Organization website]

Date: [date]

Donor information:

Name: [donor name]

Address: [donor address]

City, state, zip code: [donor city, state, zip code]

Dear [donor name],

Thank you for your generous contribution of goods and/or services to [organization name]. We truly appreciate your support, which enables us to [briefly mention the mission or impact of your organization].

Donation details:

- Date of donation: [date of donation]

- Description of donated goods or services: [detailed description of donated items]

- Estimated fair market value: [estimated value of donated items]

In exchange for your donation, you received goods and/or services with an estimated fair market value of [value]. Therefore, only the portion of your donation that exceeds the fair market value of the goods and/or services received may be tax-deductible.

Tax-exempt status statement:

[Organization name] is a nonprofit organization recognized as tax-exempt under section 501(c)(3) of the internal revenue code. Your contribution may be tax-deductible to the extent allowed by law. Please consult with your tax advisor for details.

Once again, thank you for your generous support. Your contribution helps us continue our mission of [briefly mention mission or impact again].

With gratitude,

[Signature]

[Name of organization representative]

[Title]

[Organization name]